

Writing Personal Statements for Scholarship Applications

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Students: A Career Statement is much like a Personal Statement in tone. Adapt the ideas below to help you write an effective one. Remember, your Career Statement should consist of several well worded paragraphs that state your educational and career goals (ie. program(s), institution and occupation you plan to pursue, and what prompted you to follow this path).

******Note*** - do NOT exceed one page in length.***

While you can look at examples of top-notch personal statements, and this document tries to give you some guidance in crafting your own, in the end there is no model to follow. This is both liberating and maddening. Liberating because it means you get to write what you want and how you want. Maddening because this lack of regulation and form requires you to create not just the topic, but the method of expression as well.

What is a personal statement?

A personal statement is...

- Your introduction to the committee.
- The heart of your application, which is your ticket to an interview, where the scholarship or fellowship will be decided.
- A picture of you.
- An invitation to get to know you.
- An indication of your priorities.
- Your story.
- “a serious examination of the intellectual and personal experiences that have motivated you to participate in this process and to pursue the particular project you are proposing in your application, and the ways in which your intellectual and personal experience since entering college have informed your choices.”
- Among your best opportunities to gain solely from the process of applying for a scholarship or fellowship. Even if you aren’t nominated or don’t win, you will have this amazing document that crystallizes who you are and what’s important to you in just a few hundred words. Taking the time to really work hard on this will pay dividends – if not financial reward in the form of a scholarship, then as help as you look for other next steps after graduation.

In the end, every personal statement I’ve read that I thought was truly exceptional had one thing in common: when I finished reading it, I thought, “I’d like to meet this person. I’d like to take this student out for a cup of coffee and learn more.” A really effective personal statement tells

the reader what makes you different from everyone else in the applicant pool, and does so while utilizing engaging, interesting, and concise prose.

With that very general advice in mind, here are more specific do's and don'ts for writing a personal statement:

DO

- Write from your gut. You're used to writing from your head. Don't let your head make it up. Listen to your gut, and get it down.
- You can't tell them everything. Have a few main points you want to get across, and let them find out the rest of your story in your resume, interview, letters of recommendation, and other elements of your application.
- When you decide on the main points and stories you want to tell, answer these questions: What is the point of the story you're telling? What do you need to include to tell it well? What isn't necessary?
- Have many others read it for objectivity and distance, since this is the most personal topic you'll ever write about.
- Remember your high school English teacher's advice of "show don't tell." Don't tell them that you're enthusiastic or passionate about a topic; tell them a story that shows your enthusiasm and passion.
- Include anecdotes of life-changing moments, or moments that clarified and crystallized what you want to do.
- Tailor your essay to the opportunity and application. What instructions do they give you for topics, length, etc? What parts of your story does the committee most want to hear about?
- The first paragraph is vitally important. It sets tone and direction of the rest of the essay, and provides quick personal insights. The conclusion should pull the essay together, but also point to the future and indicate how the themes developed throughout the essay will continue to develop. Give the committee a sense of how this opportunity will impact you in the long-term, and what the link is between your personal statement and proposed program of study
- Sell yourself. Grinnell students have a wonderful sense of egalitarianism ("We're all talented. We're all smart. We're all wonderful. I'm no different from my peers.") that I love, but that can hurt you in a personal statement, where you really need to set yourself apart from everyone else who is applying. Be careful, though, because there is a fine line here that you don't want to cross. You have to write about yourself without being egotistical; be confident but not arrogant; be informative but also persuasive; and believe in yourself without seeming self-important.
- Think about, plan, and pay careful attention to your tone. How will your tone come across to your reader? What does it say about you? Tone can speak to who you are more loudly than do your words.
- Be authentic, accurate, and honest. Interview questions are usually based on your personal statement more than any other element of your application, so don't write just what you think the committee will want to hear. Phoniness will come out in the interview and hurt you. In an interview, be prepared to delve much further into the topics and issues raised in your personal statement.
- Give yourself lots of time to experiment and prepare many, many drafts, and perhaps even wholly different versions. Your first few drafts are likely to be awful. That's ok. Don't be afraid to be terrible. The important thing is to get your ideas down on paper, then dress them up later.

- Think about how this fits in with the flow of your application – how does it mesh with your letters of recommendation? Your transcript? Your proposal?
- Be human. Talk about your preferences, foibles, and obstacles. Explain and own your shortcomings.
- Write about what excites you, and don't be afraid to be sophisticated, detailed, and enthusiastic about it. This is especially true for scholarships that are strongly academic in nature, and that are being decided by academicians; they enjoy seeing young scholars excited about arcane or obscure ideas and research proposals.

DON'T

- Don't be flowery in your prose
- Don't refer to me/I too many times
- Don't use this as a resume in narrative form. You should only talk about those accomplishments that are directly germane to the subject at hand. Let them find out about your other activities through the other elements of your application.
- You should try to avoid references to past traumas, such as deaths or alcohol and drug use in your family. While these may be important moments in your life, it is too easy to accidentally write about them in a way that seems schmaltzy, exploitative, or designed to create pity for you. Only write about traumatic events if they are crucial to understanding your topic to be studied or to your theme. If you are writing about trauma, try to treat these moments with some distance and objectivity, and be sure to have others read your statement with this concern in mind.
- Remember that this is not a confessional. Don't be overly personal or reveal details that could cause your reader to squirm.
- This is not:
 - An academic paper with you as the subject.
 - A journal entry in which you reveal your most private thoughts and actions.
 - A plea or justification for the scholarship. Don't whine or beg.

Getting Started

Okay, that's all well and good. Now you have some very vague idea of what this is supposed to look like and some basic ground rules. But how do you get started?

In general, remember that this is about listening to your gut, not letting your head talk. You have to find ways to turn off the logical, academic, editing part of your brain and tune in to your gut. Do this by engaging in mindless, repetitive activities that allow your mind to wander away, like doing dishes, jogging, or driving on a long, straight, uncrowded interstate. Or try writing first thing in the morning, everyday, before your brain has a chance to really wake up and kick in. Listen for the small voice inside that really knows you best.

Then, start writing. Here are three plans of attack to begin writing your personal statement:

1) **Brainstorm / Freewrite / Organize.** Just sit down and just start writing about yourself. Don't edit anything out. Just let everything about you spill out on the page. Then pick a bunch of the most promising-looking ideas and give yourself five minutes to freewrite on each of those topics to see which ones you can tease the most out of. Lastly, start organizing them: which ones fit together the best? How can you make sense of these disparate parts? Make a schematic, organizational, or flow chart that shows the relationship between them.

2) Make a timeline of your life. What three or five or ten events would someone have to know to understand you? How do they connect to one another?

3) Write short answers to a bunch of the following questions. Keep track of which ideas keep popping up, and when you seem to be repeating yourself. Limit yourself to one or two paragraphs so that you can answer as many of these as possible.

- What experiences do you like talking about the most? What has been the most interesting, intriguing, and exciting part of your life – why, and what did you learn from it?
- Discuss an activity or experience that has helped you to clarify your long-term academic goals.
- Name a class or internship that you have taken to develop expertise in your major field of study.
- Describe a person who has shaped your values or beliefs.
- In five years, where do you see yourself working and what do you envision yourself doing?
- Discuss a need of society that you hope to address in your career. Use statistics and other published resources to document the magnitude of the problem.
- Describe your hometown and explain its impact on your beliefs or values.
- Discuss an obstacle that you've had to overcome to achieve your academic goals.
- Write me a letter, and tell me everything you do, your personal history, and what matters to you.
- What do you enjoy doing?
- When I was in kindergarten, one of my best friends loved to eat so much that he would hum with joy when he ate. What makes you so happy that you can't help but hum? When are you really you? When have you been so immersed in what you were doing that time seemed to evaporate?
- What ideas, books, theories, or movements have made a profound impact on you? Be honest and don't try to impress anyone.
- Where or how do you seem to waste the most time?
- How are you a typical product of your generation and culture? In what ways do you deviate from the norm?
- Which famous person (alive or dead; real or imagined) do you most identify with, and why?

- What errors or mistakes have you made that have taught you something about yourself?
- How have you changed since you came to Grinnell?
- What is something you haven't tried yet, but want to? What is keeping you from trying this?
- Of which decision or accomplishment in your life are you the most proud?
- What do you wish you had done differently in college?
- What makes you different from everyone else?
- What kind of contribution do you want to make, and how?
- When did you first become interested in your field of study and why?
- What motivates you?
- What are your goals? When did these become your goals, and why?
- Describe an experience that changed you. How did you change? What does this change mean?

In the end, the process is worth it. Finalizing a personal statement and getting it to a point where you're happy with and proud of it is not easy and takes a huge amount of time and energy. But even if you don't win or even get an interview, going through the process of defining yourself and accounting for your life and decisions to this point will help you step back, look around, and planfully engage your future.