

## Build your Foundation

- Develop foundational documents that you can adapt to specific applications
  - Activities and Accomplishments List
- Create your Scholarship Binder
  - Include reference letters, certificates, newspaper clippings, photos, transcripts
- Organization is key
  - Scholarship Calendar
  - Records Log

## Initiate and Create

- Build a project out of your passion
  - Show initiative and develop your leadership skills
- Be active in your school and community
  - Fun, rewarding and committees are interested in community minded students

## The Search

- Use different tools in your scholarship search toolkit
  - Databases
  - Post-secondary institutions
  - Scholarship profile
- Most importantly, invest time into the independent search process

## Craft a Powerful Personal Statement

- This is your opportunity to let your personality shine through: make your essay personal and original
- Captivate your reader with a strong introduction
- Be reflective, emphasize your strengths and tell your story

## Confidence and Commitment

- Be confident and apply, apply, apply!
- Applying for the first three scholarships is as often as much work as applying for the next ten. Once you build your foundation and find your rhythm it will become faster and easier over time

## Websites

Unlock your Future  
[www.keytoscholarships.com](http://www.keytoscholarships.com)

Yconic  
[www.yconic.com](http://www.yconic.com)

Scholarships Canada  
[www.scholarshipscanada.com](http://www.scholarshipscanada.com)

Volunteer BC  
[www.volunteerbc.bc.ca](http://www.volunteerbc.bc.ca)

EduCanada  
[www.educanada.ca](http://www.educanada.ca)

School Finder  
[www.schoolfinder.com](http://www.schoolfinder.com)

GoVolunteer  
[www.govolunteer.ca](http://www.govolunteer.ca)

ScholarTree  
[www.scholartree.ca](http://www.scholartree.ca)



# Scholarship Application Checklist

Keep the points below in mind as you navigate the scholarship process. Pay attention to the details. You do not want to jeopardize your application because of a minor oversight.

- ✓ Carefully and thoroughly read the application—including the fine print
- ✓ Make sure you qualify for the scholarship: double check the eligibility criteria
- ✓ Mark the deadline in your calendar
- ✓ In the event that the application invites you to include supporting documents, take advantage and do so
- ✓ Answer all questions
- ✓ Collect reference letters in advance and provide your referees with ample notice
- ✓ Provide your referee with a copy of your Activities & Accomplishments list
- ✓ Ensure that you have referees from different areas of your life, providing a well-rounded picture of who you are as a candidate
- ✓ Have at least one person proofread your application
- ✓ Keep a copy of the completed application
- ✓ Is your application assembled properly? Certain committees are picky about the details. Make sure you have followed their guidelines.
- ✓ Submit the application in time for the deadline
- ✓ Mark it in your Records Log



Unlock your Future

[www.keytoscholarships.com](http://www.keytoscholarships.com)