GW Graham PAC - Sept 21, 2026
Meeting Minutes

Location: Resource Room

Attendees:

Exec: Lynn Loewen, Stanislava Smieskova
General: Dianne Hews, Amanda Esau, Amanda Gervais, Melissa Hill, Kulsoom Kulsoom, Jaime Steegstra
Admin: Brian Fehlauer
Guests: N/A
Absent: N/A

Call to order: 7:05pm

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1) Welcome & Introductions
2) Adoption of the agenda
    a) Motion to adopt the agenda: Dianne H.
    b) 2nd: Melissa H.
3) Approval of the June 2026 minutes:
    a) Motion to adopt the minutes: Jaime S.
    b) 2nd: Amanda G.
4) General discussion/questions:
    a) Lynn explained that this meeting would be our AGM due to low attendance and missing exec at our June 2026 meeting (which should have been our AGM)
    b) Melissa H. and Amanda E. asked if we could update our bylaws to allow for parents/guardians who are SD33 employees to join the PAC exec if needed.
    c) Amanda G. suggested changing the AGM from June each year to May, and to decrease the number of required meetings from 8 to 6.
    d) Everyone agreed these would be good changes to the bylaws. Lynn clarified that any amendments to the bylaws need to follow the proper protocols, which means we can't make changes at this meeting, but can propose changes to be made at a future meeting.
    e) In our bylaws, Section 10.2 states: "Written notice of the meeting specifying the proposed amendments must be given to all members not less than fourteen (14) days before the meeting."
    f) Motion to amend the bylaws to include SD33 employees on exec, and to change the AGM to May instead of June, and to change the number of required meetings per year from 8 to 6:
        i) Motion: Amanda E.
        ii) 2nd: Dianne H.
        iii) All in favour
    g) Lynn will make changes to the current bylaws and submit the proposed version to the parents of GW for review at least 14 days before the next PAC meeting.
5) Reports:
    a) President's report: N/A

b) Treasurer's report
    i) General account: $6,873.28
    ii) Gaming account: $4,090.58
c) DPAC report - N/A
d) Correspondence report:
    i) Received a variety of emails, mostly spam
    ii) Emails of note:
        (1) DPAC (upcoming meeting)
        (2) Olivia Tuck (request for financial award won in June 2026)
        (3) Ziad Amir (request for financial award won in June 2026)
        (4) Candace Fischer (receipts for Staff Appreciation purchases, approved in 2025/26 school year)
        (5) Colleen Lawrence (notice of $14,000 from Lions Club for school basketball program)
        (6) Gaming Branch (notice of Gaming License for football 50/50 raffles, applied for over summer)
e) Committee reports - N/A
f) Student Council's report:
    i) Voting process is in session, and they will send a representative next PAC meeting
g) Principal's report:
    i) School is full - 1672 students (as of today)
    ii) First two weeks had CLAW and Careers, so bell schedule was altered
    iii) Grade-wide assemblies have all taken place
    iv) Terry Fox run & Choose BC day coming up Sept 22nd
    v) Athletics are in full swing (volleyball, football, field hockey, swimming, cross country, etc.)
    vi) Truth & Reconciliation assembly on Sept 29th

6) New Business:
    a) Exec Election:
        i) Treasurer - Stanislava S.
        ii) Secretary - Amanda G.
        iii) Chair - Lynn L.
        iv) Vice Chair - Kulsoom K.
    b) Motion to remove Allana W. as signer
    c) PAC Meeting dates proposed: Oct 19th, Nov 16th, Jan 18th, Feb 22nd, Apr 19th, May 17th, Jun 14th (No meetings Dec & Mar)
        i) Motion to adopt proposed meeting dates: Amanda G.
        ii) 2nd: Melissa H.
7) Old Business
    a) N/A
8) Meeting adjourned at 8:20pm
    a) Next meeting will be Oct 19th at 7pm in the library